
ORDINARY MEETING

OF

TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE

AGENDA

Time: 7.00pm
Date: Thursday, 6 April 2017
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

Have your say!

You can make a short presentation to the Tawa Community Board Grants Subcommittee members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

There are no minutes for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Reports

TAWA COMMUNITY GRANTS 2017 FUNDING ROUND

Purpose

1. This report provides information on applications to the Tawa Community Grants 2017.

Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. The Tawa Community Grants Fund is designed to provide assistance for local Tawa community projects.

Recommendations

That the Tawa Community Board Grants Subcommittee Grants subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:

1	Hampton Hill School	Sun shade	100	\$1,500	\$750	Contribution to costs of replacing sun shade, used by school and wider community.
2	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Brian Webb Kindergarten outdoor education upgrade	90	\$1,534	\$0	Seeking contribution to costs of play equipment, limited community wide benefit.
3	Kiwi Community Assistance Charitable Trust	Food Safety Equipment	100	\$521	\$521	Support for volunteer based organisation supplying food and other goods to food bank network and local social and community service organisations.

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4	Linden Primary School	Linden School Fit Trail	95	\$1,074	\$1,074	Contribution to establishment of a community fitness trail, wide community benefit, encouraging healthy lifestyles.
5	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2017 funding	80	\$3,200	\$1,500	Contribution to annual costs of hanging baskets on Main Road.
6	Sri Lanka Association of New Zealand (SLANZ) Inc.	Training in Folk Music	70	\$1,000	\$500	Contribution to community arts project, community and public performances.
7	Supergrans Charitable Trust	Tawa clients	100	\$2,000	\$500	Contribution to the work Supergrans are doing in Tawa with families.
8		New flag with Tawa Bowling Club emblem	90	\$279	\$0	Lower priority, limited community benefit.
9	Tawa Central Kindergarten - He Whaau Manaaki O Tararua Free Kindergarten Assoc Inc	Purchase of Digital Cameras	65	\$788	\$0	Seeking contribution to costs of equipment to support documentation of learning, limited community wide benefit.

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10	Tawa College	Health and Wellbeing Parent Seminars	85	\$940	\$700	Contribution to costs of workshops for community on resilience, addressing wellbeing and mental health of young people.
11	Tawa Community Light Party	Tawa Community Light Party	85	\$900	\$850	Support for popular annual community event, assistance with venue and hosting
12	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100	\$2,500	\$1,500	Support for active local volunteer run community patrol.
13	Tawa Historical Society Incorporated	Tawa Memorial	100	\$2,000	\$1,250	Contribution to installation costs of plaques for the Tawa Memorial.
14	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa 2017	80	\$1,000	\$1,000	Support for popular and developing annual community event.
15	Tawa Rugby Football Club	Coach Development	95	\$1,500	\$1,000	Contribution to support and training to develop the capacity of volunteer coaches.
16	Tawa School	Chairs for school hall	100	\$3,250	\$500	Contribution to costs of replacement chairs, school hall is widely used for community events.

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17	Tawa Squash Rackets Club Incorporated	Outdoor Security Lights	75	\$800	\$500	Contribution to safety initiative, Officers will work with club to ensure they have good advice about safety measures in the area.
18	Tawa Youth and Families Trust Board	24-7 workers at Tawa College	90	\$2,000	\$1,200	Contribution to youth work programme supporting young people, addresses anti-social behaviour and truancy in the community.
19	The Royal New Zealand Plunket Society Inc.	Parent Education and Support in Tawa	100	\$2,160	\$500	Contribution to 'your growing baby' parent education courses, builds connections and networks for families.
20	Wellington Red Hackle Pipe Band Inc	Wellington Red Hackle Reeds and Ties	40	\$2,323	\$0	Lower priority given previous support.
			Total	\$31,269	\$13,845	

Background

- The fund provides \$15,000 per annum for projects that meet the criteria for funding (Attachment 1).

Discussion

- These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2017 funding round closed on 28 February 2017 and 20 applications have requested a total of \$31,268. The fund is promoted through Council channels, via local organisations, community newspapers and via the Tawa Community Board.
- Recommendations (above) list the applicant's organisation name, a brief project title, the total project cost, amount requested and general comments from Council Officers. Also included is the percentage of beneficiaries for the project the applicant has estimated are/will be from the Tawa area.

7. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria (attachment 1), community wide benefit and the likely effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).
8. The original information provided through online applications has been made available to members of the sub-committee.
9. The assessment process may include consultation with; the applicant, persons or organisations referred to in the application and Council officers. Applicants are given two working days where possible to respond to a request for more information.
10. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place or if the group have not provided reporting on previous grants.

Options

11. The Sub-committee is asked to consider the applications and decide whether or not it is appropriate to fund the applicants and for what amount.

Attachments

Attachment 1. Tawa Community Grants Criteria

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Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Jane Hill, Acting Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

The Funding Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate.

Treaty of Waitangi considerations

Any grants application that could have implications for Maori are referred to WCC Treaty Relations Team for comments.

Financial implications

Tawa Community Grants come under project 157/1124.

Policy and legislative implications

Tawa Community Grants are allocated to support outcomes from the Social and Recreation strategic area and which benefit the Tawa Community.

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Tawa Community Grant Criteria

1. The applicant is based in Tawa and the project directly benefits residents in the Tawa Ward.
2. The applicant group must not have excess reserve funds.
3. The preference is for projects to be completed within 12 months.
4. There is a preference for new or expanded activities.
5. Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances.
6. Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
7. Preference will be given to grants that help develop economically or socially disadvantaged groups.
8. Applications for individuals representing New Zealand in a recognised sporting, cultural or other approved event may be considered.

Your project will also need to meet the Social and Recreation Fund Criteria.

Social and Recreation Fund Criteria

Your project makes a positive contribution to achieving the Council's Strategic Outcomes.

Towards 2040: Smart Capital strategy

- **People Centred City:** Contributes to healthy, vibrant, affordable and resilient communities, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility.
- **Connected City:** Supports a city with easy physical and virtual access to regional, national and global networks.
- **Eco-City:** Allows the city to proactively respond to environmental challenges and seize opportunities to grow the green economy.
- **Dynamic Central City:** Supports a central city of creativity, exploration and innovation, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city.

Long Term Plan 2012-22 priorities

- An inclusive place where talent wants to live
- A resilient city
- A well managed city
- Annual Plan priorities for the relevant year.

The project is Wellington-based and mainly benefits the people of Wellington (exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).

The applicant is a legally constituted community group or organisation

The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.

The applicant outlines how physical accessibility has been built into project development.

The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).

The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.

Māori are often over-represented in many determinants of social deprivation. Outline how the specific needs of Māori have been incorporated into the planning of your project.

Emergent and innovative community projects can be supported through this fund. Applicants that apply under this category will need to demonstrate the transformative nature of the project.

Focus areas

Build capability and capacity within the community

Priority will be given to projects that:

- strengthen the local community, address local issues, strengthen and contribute to social wellbeing
- support volunteers and foster skill development and training for the community.

Promote personal and community safety

Priority will be given to projects that:

- support community activity that enhances Wellington as an International Safe Community
- support projects that enhance community safety and/or personal safety.

Physically active communities encouraging health and wellbeing

Priority will be given to projects that:

- target communities of interest, including youth and seniors.
- support the strategic planning of sports codes.

Youth

Priority will be given to projects that:

- involve young people in the development and delivery of the project
- help young people gain a better understanding of community, an increased sense of belonging as active citizens and positive contributors to society
- promote volunteer opportunities for young people.

Community preparedness

Priority will be given to projects that:

- strengthen local neighbourhood connectedness in an ongoing manner
- increase community resilience and emergency preparedness locally.